



Eel River Beach Club

Summer Employment Letter of Expectations

Name:

Position: Lifeguard

Year:

Responsibilities of the job include:

- Demonstrate a thorough knowledge and application of lifeguarding surveillance and rescue techniques.
- Monitor activities at the pool to prevent accidents. Caution swimmers regarding unsafe practices and safety hazards; enforce and adhere to pool rules and regulations.
- Inspect the aquatic facility on a daily basis and report unsafe conditions and equipment to the Club Manager.
- Responsible for cleaning areas as designated by Manager. Regularly check restrooms for proper supplies and general cleanliness..
- Maintain current certification in Lifeguard Training, First Aid and CPR for the Professional Rescuer. Provide copies of certification to the Club Manager before reporting for the first work shift of the season.
- Demonstrate an understanding of the facility policies, procedures and rules. Enforce these rules in a courteous and uniform manner.
- Complete records relating to the chemical disinfecting of the pool on his/her designated day.
- Check in member's guests at the gate and complete required paperwork.
- Prepare for the "Activity of the Day" in advance and perform this duty once a week.
- Responsible for finding coverage for assigned shifts when requesting time off. Each lifeguard will only be allowed a one-week, excused absence from their work schedule. This request must be presented, in writing, to the Club Manager, as soon as possible. Only the manager on duty can approve any changes to the schedule.
- Demonstrate a professional appearance by wearing the assigned uniform while on duty.
- Demonstrate a working knowledge of occupational hazards and safety precautions.
- Arrive to work on time, accept assignments willingly and respond to all incidents promptly and effectively. Complete any additional duties as assigned by the club manager or his/her designee.
- **WSI Only:** Provide swimming instruction in accordance to Red Cross W.S.I. standards as requested by the Aquatics Coordinator.
- Understand **Cell Phone Policy:** Safety is the number one concern of our club and we hope to minimize distractions. Cell phones should be placed in the Managers office prior to shift start. Cell phones may be used during lunch and authorized breaks only. Employees who do not adhere to Cell Phone Policy may be subject to disciplinary action or termination.

PLEASE NOTE:

- First year employees shall be scheduled on an as-needed basis. Substitute employees are not guaranteed hours.
- All employees are expected to work through Labor Day weekend, unless they have an educational commitment.
- All employees 14-17 years old must provide a current work permit.
- All employees of the Eel River Beach Club are employees at will. Nothing contained in this offer of employment or any other document provided to you is intended to be, nor should it be, construed as a guarantee that employment, compensation, or any other benefit will be continued for any period of time.

Endorsement: I have read and agree to the terms contained within and I accept the offer.

Signature _____ Email _____ Date _____

4/16/2021