



Eel River Beach Club

Summer Employment Letter of Expectations

Name:

Position: Rat Patrol

Year:

Responsibilities of the job include:

- Ensure routine cleanliness and maintenance of the ERBC buildings and grounds including, but not limited to, sweeping, washing, scrubbing pool, cleaning rest rooms, removing trash and mowing grass as needed.
- Ensure that all deck areas, play areas, tennis courts and parking areas are clean and free of any debris.
- Ensure the tidiness of the storage room and report supply needs to the Club Manager.
- Communicate, in writing, any scheduling needs one week prior to the schedule being posted. Once the weekly schedule has been posted, it is the individual's responsibility to obtain shift coverage if needed.
- Demonstrate a working knowledge of occupational hazards and safety precautions.
- Demonstrate an understanding of club policies, procedures and rules and abide by them as well.
- Perform such other duties and assume such other responsibilities as may be designated by the Club Manager or his/her designee.
- A Work Permit is NOT required for employees under the age of 14.
- Understand Cell Phone Policy: Safety is the number one concern of our club and we hope to minimize distractions. Cell phones should be placed in the Managers office prior to shift start. Cell phones may be used during lunch and authorized breaks only. Employees who do not adhere to Cell Phone Policy may be subject to disciplinary action or termination.

PLEASE NOTE:

- First year employees shall be scheduled on an as-needed basis. Substitute employees are not guaranteed hours.
- All employees are expected to work through Labor Day weekend, unless they have an educational commitment.
- All employees 14-17 years old must provide a current work permit.
- All employees of the Eel River Beach Club are employees at will. Nothing contained in this offer of employment or any other document provided to you is intended to be, nor should it be, construed as a guarantee that employment, compensation, or any other benefit will be continued for any period of time.

Endorsement: I have read and agree to the terms contained within and I accept the offer.

Signature _____ Email _____ Date _____